



MINUTES FOR SCHOOL BOARD MEETING
Wednesday 4th November 2020 @ 6.15pm, QBPS Library

| ITEM NO. | ITEM | ACTION |
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| 1 | Welcome and Apologies | |
| 1.1 | The meeting was opened by the Chair @ 6.15pm | |
| 1.2 | Present: Trudy Burke, Denise Corlett, Jason Striegner, Heather Preston, Ben Sweet, Pauline Moss, Ahmed Ibrahim and Jon Brown and Helen Proctor taking minutes. Apologies: Tracey Roberts Absentees: | Noted |
| 1.3 | <i>Confirmation of Agenda</i> The Board confirmed the Agenda presented. | Confirmed |
| 2 | Disclosure of Interests | |
| 2.1 | The Board noted there were no perceived or potential conflicts of interest experienced by any member in relation to the current Agenda items. | Noted |
| 3 | Minutes of Previous Meeting/ Business Arising | |
| 3.1 | <i>Code of Conduct</i> The current Code of Conduct was acknowledged. | Noted |
| 3.2 | <i>Minutes of previous meetings 9/9/2020</i> Passed and endorsed by the School Board. | Endorsed Passed: J Striegner Seconded: H Preston |
| 3.3 | <i>Business Arising:</i> ➤ School Board training options, minimum of 15 people required. Three schools interested. 2 hr training at start of 2021. | Discussed/Noted |
| 4 | Priority Items | |
| 4.1 | <i>School Board training questions arising</i> | Noted |
| 4.2 | <i>Creating Communities Synopsis</i> The preliminary Strategy Plan which will form the QBPS <i>Communications and Engagement Strategy 2021-2023</i> compiled by Creating Communities distributed and discussed. Board identified key strategies. Parent, community and staff buy in key to success. Streamline communication. Target - to improve School engagement/culture. | Discussed |
| 4.3 | <i>Voluntary Contributions and Charges 2021</i> Passed and endorsed | Endorsed Passed: Jon Brown Seconded: J Striegner |
| 4.4 | <i>2021 School Development Days 2021</i> T1 28 th & 29 th Jan 2021 T2 4 th June 2021 T3 6 th Sept 2021 | Endorsed Passed: D Corlett Seconded: A Ibrahim |



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| | T4 11 th Oct & 17 th Dec 2021 Passed and endorsed | |
| 4.5 | <i>Finance</i> Cash Report Statement (Sept verified) presented to Board. Overall expected (Cash) expenditure was reviewed and deemed to be at required level. | Discussed/Noted |
| 4.6 | <i>National School Opinion Survey Synopsis</i> | Passed over to next meeting due to time constraints |
| 5 | Reports and Operational Matters | |
| 5.1 | <i>General School Report</i> | Discussed/Noted |
| 5.2 | <i>School Board Staff Members Term 4</i> The positions of both the School Board Chair and 1 x Parent Representative to be canvassed prior to the next Board meeting for applications. | Discussed/Noted |
| 6 | Other Business | |
| | Dazzling Data day – Positive feedback from Jon Brown | Discussed/Noted |
| 7 | Next Meeting | |
| | Week 8, Term 4 Wednesday 2/12/2020 at 6.15pm | Confirmed |
| 8 | 7.55pm Meeting Close | Noted |

Signed – Chair – Denise Corlett

Date: 2/12/2020